



COMMISSION SPECIAL MEETING **REVISED** AGENDA

May 8, 2018

NOTE: Agenda item 8f revised and draft motion attached

To be held at Seattle-Tacoma International Airport – Central Auditorium

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder or remove items from the agenda*)

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *comment procedures may be found online at www.portseattle.org/About/Commission/Procedures*

6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the special meetings of September 26, October 23, 27, and 30, November 7, 20, and 28, and December 1, 5, and 11, and the regular meeting of November 14, 2017. **(no enclosures)**

6b. Approval of the Claims and Obligations for the period April 1, 2018, through April 30, 2018, including accounts payable check nos. 923278-923759 in the amount of \$4,950,698.92; accounts payable ACH nos. 007209-007845 in the amount of \$65,441,189.92; accounts payable wire transfer nos. 014868-014889 in the amount of \$10,674,589.31, payroll check nos. 189233-189452 in the amount of \$291,387.52; and payroll ACH nos. 852345-856341 in the amount of \$9,885,135.44 for a fund total of \$91,243,001.11. **(memo enclosed)**

6c. Authorization for the Executive Director to execute an interlocal agreement between the Port of Seattle and the City of Burien for the purpose of exchanging easements and other property rights to provide for the completion of road improvements, and the lengthening and relocation of Miller Creek to benefit the final stages of the redevelopment of the Northeast Development Area properties. **(memo, agreement, and presentation enclosed)**

6d. Authorization for the Executive Director to execute a contract for Manual Encoder Console Services at Seattle-Tacoma International Airport. The contract duration is for up to five years (one year base contract with four 1-year options). The estimated total cost of the contract is \$3.1 million over the 5 years. **(memo enclosed)**

6e. Authorization for the Executive Director to execute contract documents for the purpose of renewing the Port's Risk Insurance and Management System, Origami Risk, through May 31, 2023, at an estimated cost of \$600,000. **(memo enclosed)**

6f. Authorization for the Executive Director to prepare design and construction bid documents for the initial phase of the Parking Garage Elevators Modernization project at Seattle-Tacoma International Airport for \$595,000. (CIP #C800789). **(memo enclosed)**

7. **SPECIAL ORDERS**

7a. Sustainable Airport Master Plan Planning and Environmental Update. **(memo and presentation enclosed)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Introduction of Resolution No. 3747: A resolution of the Port of Seattle Commission establishing a Welcoming Port Policy Directive on increased engagement with, and support for, immigrant and refugee communities. ([memo](#) and [draft resolution enclosed](#))
- 8b. Adoption of Motion 2018-06: A motion of the Port of Seattle Commission directing Port staff to develop and implement an equity pilot program in 2018. The pilot program shall use an equity toolkit in no less than three departments and/or projects in the Port to inform the development of an equity policy directive. ([motion enclosed](#))
- 8c. Authorization for the Executive Director to sign an amendment to the current Enterprise/Alamo/National (EAN) rental-car lease, providing for an additional 18 years to the term of their current lease, providing a total of 20 years to the lease with EAN for car storage, washing, and maintenance in support of their operations at Seattle-Tacoma International Airport. ([memo](#), [lease amendment](#), and [presentation enclosed](#))
- 8d. Introduction of Resolution 3748: A resolution of the Port Commission of the Port of Seattle restating the Port of Seattle Statement of Investment Policy; repealing Resolution No. 3663 in its entirety; and adopting the State Treasurer's Resolution Authorizing Investment of the Port of Seattle's Monies in the Local Government Investment Pool. ([memo](#), [draft resolution](#), [Exhibit A](#), [Exhibit B](#), [LGI Prospectus](#), [2017 Investment Portfolio Report](#), and [presentation enclosed](#))
- 8e. Introduction of Resolution No. 3749: A resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue bonds in one or more series in the aggregate principal amount of not to exceed \$700,000,000, for the purpose of financing or refinancing capital improvements to aviation facilities; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds. ([memo](#) and [draft resolution enclosed](#))
- 8f. Adoption of Motion 2018-07: A motion of the Port of Seattle Commission to convene a panel of experienced construction management professionals, the "Executive Review Panel," for the International Arrivals Facility project at Seattle-Tacoma International Airport, to review the execution and supervision of the project's progressive design-build project delivery method, project cost escalation, the process being used to negotiate a guaranteed maximum price ("GMP") for the project, and make recommendations on the project going forward. The Executive Review Panel will conduct its review and present a written report to the Commission within 60 days of appointment. The members of the ERP shall be Ken Johnsen, John Okamoto, Loren Smith, and Tina Millan. The Commission delegates authority to the Executive Director to execute up to four (4) personal service agreements (with a maximum compensation not to exceed \$200,000) for members of the Executive Review Panel. Staff conducted extensive outreach and have determined that a competitive solicitation process is not appropriate or cost-effective to identify and select appropriate professionals who have experience with large construction programs and have relevant experience in construction and project management, design, aviation development, and design-build contracting. Consistent with RCW 53.19.020, Commission may exempt these contracts from a competitive solicitation process. These contracts will be filed with the Commission and made available for public inspection. ([draft motion enclosed](#))

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. State Legislative End of Session Report ([memo](#) and [presentation enclosed](#))

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**